



ARMY INSTITUTE OF EDUCATION

(Affiliated to GGSIPU, New Delhi)

NAAC 'A' Graded, NCTE Recognized, RCI Approved and ISO 9001:2015 Certified Institute
Plot M-1, Pocket P-5, Sector Chi-2, Greater NOIDA

Lesson Plan (Teacher's Diary)

Session 2022-23

Name of the Faculty: Ms Kriti Guleria


Course: B.Ed.

Subject: Teaching of Business Studies

Subject Code: BED134

Credits: 4

Class/Semester: II

DATE		TOPIC	OBJECTIVE	REFERENCE	EVALUATION/ ASSIGNMENT	MODE OF PRESENTATION/ PT/BOARD/ NOTES/READING & METHODS
6 Mar 2023	Unit I: Business studies in School Curriculum 	Meaning, Nature, need, and scope of Business Studies, the rationale of its inclusion in the school curriculum.	Students will explain the nature and scope of Business Studies	<ul style="list-style-type: none"> Brantley, Clarice, P and Bobbye J Davice (1997): The Changing Dimensions of Business Education, NBEA, Yearbook No. 35, Reston, Virginia. Brown B. Jean (1973): Qualities of an Effective General 	Discussion Method	Discussion
10 Mar 2023		Aims and Objectives of Teaching Business Studies, Formulation of Objectives.	Students will identify various models to plan, design and transact the syllabus of Business Studies at senior secondary school level.		Revision of the content covered in the previous class	Brainstorming
13 Mar 2023		Text Book: Critical appraisal of an Business Studies text book. • Integration of Business Studies with Business studies, Mathematics & Economics.	Students will apply various techniques of evaluation in teaching of Business Studies.		Experience based discussion	PowerPoint Presentation
14 Mar 2023		Curriculum Development- Developing Accounting Curriculum for Secondary Classes	Students will implement various approaches of teaching Business Studies at senior secondary school level		Revision of the content covered in the previous class	PowerPoint Presentation

16 Mar 2023		A Critical Appraisal of Business Studies Curriculum framed by CBSE/ISC/NIOS.	Students will understand of the nature and rationale of Business Studies as a subject in the school curriculum.	<ul style="list-style-type: none"> Business Teacher, Center for Business and Economic Research, The University of Tennessee, Knoxville Calhoun Calfrey C. (1980): Managing the Learning Process in Business Education, Wadsworth Publishing Co., Belmont, California Douglas Lloyd V. (1963): Business Education, The center for Applied Research in Education, Inc., Washington. Siddiqui M. Akhtar, et. al. (1995): Handbook for Teachers of Business Studies, IASE, 	Experience based discussion	Brainstorming
20 Mar 2023		Values of teaching Business Studies- global citizenship, practical, social, cultural, and vocational.	Students will use of workbooks and practice sets for gaining practical knowledge of the world of Business Studies.		Inductive Approach	PowerPoint Presentation
21 Mar 2023	Unit II: Planning, Designing and Transaction	Micro Teaching- Concept and different skills of teaching, - Skill of Probing Questioning, Skill of Explanation, Skill of Stimulus Variation, Skill of Reinforcement, and Skill of Black/White Board Writing	Students will expand awareness about curricular innovations in Business Studies		Observation during Flipped Classroom	Flipped Classroom
22 Mar 2023		Lesson Planning: Types-Daily, Weekly and unit Plan, Formats of Daily Plans.	Students will develop the competencies for transacting the Business Studies curriculum		Revision of the content covered in the previous class	PowerPoint Presentation
23 Mar 2023		Planning lessons for Theoretical aspects, Practical/numerical sessions and Projects	Students will be familiarized with the techniques of evaluation and to analyze the digital platforms and e-assessment for Business Studies		Experience based discussion	Deductive Method of Teaching
24 Mar 2023		Use of software and hardware for the teaching of Business Studies, including the use of computers	Students will explain nature and scope of Business Studies		Experience based discussion	PowerPoint Presentation
10 Apr 2023		Methods and Techniques of Teaching Accounting: Question- Answer Technique, Lecture Method, Problem solving method, Games method, Project method, Case study, Computer Assisted Instruction, Team Teaching, Co-operative learning, Peer learning, Blended learning, Constructivist Approach(7E's).	Students will identify various models to plan, design and transact the syllabus of Business Studies at senior secondary school level.		An Activity on Emotions was conducted on 9 Nov 2022	Story Telling



11 Apr 2023		New Pedagogic ideas and innovative trends in Business Studies: Blended Learning (With reference to Flex model, Rotation model, A La Carte model): Concept, Procedure and Advantages	Students will apply various techniques of evaluation in teaching of Business Studies.	Jamia Millia Islamia, New Delhi. • Shokeen, A and Bhatia, S.K. (2021). Teaching of Commerce. Paragon International Publishers, New Delhi. ISBN 978-93-83154-87-6.	Revision of the content covered in the previous class	PowerPoint Presentation
13 Apr 2023		Co-Curricular Activities: Different types of co-scholastic activities for strengthening the learning of accounting. Quizzes and other group activities.	Students will implement various approaches of teaching Business Studies at senior secondary school level		Experience based discussion	Discussion Method
25 Apr 2023		ICT as Learning Resources: Computer assisted learning, social networking, Discussion forum, Blogs, MOOCs: Swayam and Diksha	Students will understand of the nature and rationale of Business Studies as a subject in the school curriculum.		MCQ Test on Development and Growth was taken on completion of the Unit	Questioning Method
29 Apr 2023		Learning Resources: Open repositories, Workbooks and Practice sets	Students will use of workbooks and practice sets for gaining practical knowledge of the world of Business Studies.		Experience based discussion	PowerPoint Presentation
1 May 2023	Unit III: Evaluation in Business Studies	Evaluation: Concept, importance and Types of Evaluation, Continuous and Comprehensive evaluation, Assessment: Concept and its types	Students will expand awareness about curricular innovations in Business Studies		Revision of the content covered in the previous class	PowerPoint Presentation
2 May 2023		Assessment tools in Business Studies: observation schedule, checklist, open book examination and online examination, Explore tools and software for evaluation.	Students will develop the competencies for transacting the Business Studies curriculum		Experience based discussion	Brainstorming
3 May 2023		Techniques/ Methods of Assessment: Observations, Examination, Assignments, Projects, Performance Based Assessments (PBAs): Individual & Group Based	Students will be familiarized with the techniques of evaluation and to analyze the digital platforms and e-assessment for Business Studies		Deductive Method	PowerPoint Presentation
6 May 2023		Achievement tests: their construction, administration and analysis	Students will explain nature and scope of Business Studies	Revision of the content covered in the previous class	Deductive Method	



8 May 2023		Types of test items: Essay type, Short answer type, Objective type, Levels of Questions (based on Bloom's Taxonomy)	Students will identify various models to plan, design and transact the syllabus of Business Studies at senior secondary school level.		Experience based discussion	Discussion Method
9 May 2023		Diagnostic tests, remedial/enrichment measures & monitoring learner's progress in Business Studies.	Students will apply various techniques of evaluation in teaching of Business Studies.		Deductive Method	PowerPoint Presentation
10 May 2023	Unit - IV: Professional Development of an Business Studies teacher	Business Studies Teacher: Qualities of an ideal teacher, Avenues available for professional growth. Development of Accounting as a 'Profession'	Students will implement various approaches of teaching Business Studies at senior secondary school level		Revision of the content covered in the previous class	Deductive Method
12 May 2023		Professional Accounting Software: Working knowledge about the prevalent accounting (business record maintaining) software [Tally, Busy, etc.]. Use of spread sheets.	Students will understand of the nature and rationale of Business Studies as a subject in the school curriculum.		Experience based discussion	Discussion Method
15 May 2023		Teacher as Reflective Practitioners: Reflective teaching, Qualities of Reflective Teacher	Students will use of workbooks and practice sets for gaining practical knowledge of the world of Business Studies.		Inductive Method	Brainstorming
16 May 2023		Maintaining Classroom records: Meaning, Importance and Preparation of Attendance Register, Assessment Records, Stock Register etc.	Students will expand awareness about curricular innovations in Business Studies		Inductive Method	Brainstorming
17 May 2023		Professional Development: Need & relevance at individual level, Organizational level and governmental level	Students will develop the competencies for transacting the Business Studies curriculum		Revision of the content covered in the previous class	Deductive Method
18 May 2023		Need and Relevance of Participation in MOOCs, Seminars, Workshops, Conferences, Symposia	Students will be familiarized with the techniques of evaluation and to analyze the digital platforms and e-assessment for Business Studies		Experience-based discussion	PowerPoint Presentation
14 Jun 2023		Action research: Concept, Identification of problems faced by the teachers in the classrooms.	Students will develop the competencies for transacting the Business Studies curriculum		Revision of the content covered in the previous class	PowerPoint Presentation



20 Jun 2023		Doubt Clearing Session	Students will clear their doubts			Discussion Method
21 Jun 2023		Class Test	Evaluation will check on the understanding level of the students			Subjective written test
22 Jun 2023		Checking of Assignments	Evaluation of assignments			

References-

- Brantley, Clarice, P and Bobbye J Davice (1997): The Changing Dimensions of Business Education, NBEA, Yearbook No. 35, Reston, Virginia.
- Brown B. Jean (1973): Qualities of an Effective General Business Teacher, Center for Business and Economic Research, The University of Tennessee, Knoxville.
- Calhoun Calfrey C. (1980): Managing the Learning Process in Business Education, Wadsworth Publishing Co., Belmont, California.
- Douglas Lloyd V. (1963): Business Education, The center for Applied Research in Education, Inc., Washington.
- Siddiqui M. Akhtar, et. al. (1995): Handbook for Teachers of Business Studies, IASE, Jamia Millia Islamia, New Delhi.
- Shokeen, A and Bhatia, S.K. (2021). Teaching of Commerce. Paragon International Publishers, New Delhi. ISBN 978-93-83154-87-6.

Online Sources-

- NIOS Study Material- <https://www.nios.ac.in/>
- IGNOU Study Material- <http://www.ignou.ac.in/>
- Online Tutorials
- Google Scholar
- E-Gyankosh



- **Learning Outcomes:**

- Students understood the nature and rationale of Business Studies as a subject in the school curriculum.
- Students got the insight on the preparation of workbooks and practice sets for gaining practical knowledge of the world of Business Studies.
- Expansion of awareness about curricular innovations in Business Studies.
- Students developed the competencies for transacting the Business Studies curriculum.
- Students were familiarized with the techniques of evaluation and analysis of the digital platforms and e-assessment for Business Studies.

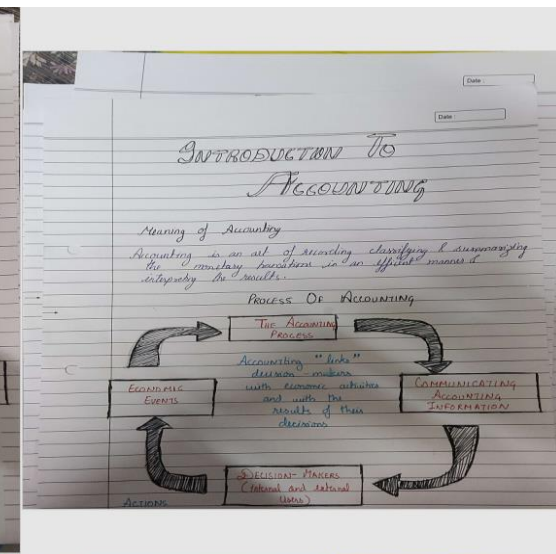
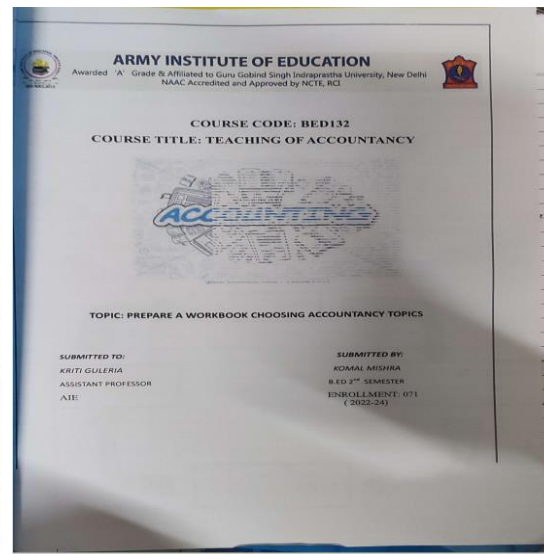
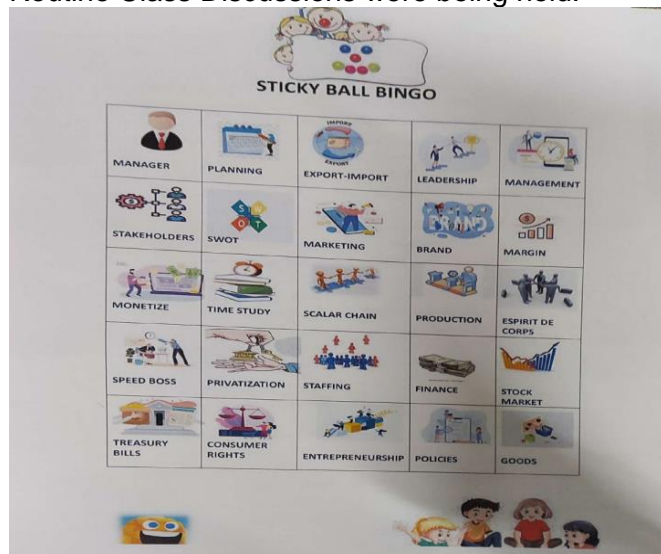
- **Life Skills and Values Developed:** Problem solving, critical thinking, effective communication skills, decision-making, creative thinking, interpersonal relationship skills, self-awareness building skills, empathy, and coping with stress and emotions.

- **Experiential Learning Activities:**

- Flipped Classroom was conducted on 14 Jun 2023. This activity enabled them towards problem solving, critical thinking, analyzing, and synthesizing in a classroom.
- Presentation of Business Studies Worksheet was delivered on 22 June 2023.

- **Assignment and Evaluation:**

- An assignment on 'Creation of Business Studies Game' was given to the students on 10 Apr 2023.
- Routine Class Discussions were being held.



Few Samples of Business Studies Games



- **References/Video Links:**

Link for study material from IGNOU & NIOS- <https://egyankosh.ac.in/handle/123456789/3259>

<https://egyankosh.ac.in/handle/123456789/7646>

<https://egyankosh.ac.in/bitstream/123456789/72081/1/Block-1.pdf>

- **Any Other Relevant Information/Feedback or report- Nil**



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